8409952/2024/OP-I-AGC01

**GOVERNMENT OF ANDHRA PRADESH**
**A B S T R A C T**

Agriculture & Cooperation Department – Office Procedure – Loans & Advances - Sanction of Rs.50,000/- to Smt. G.Hymavathi, Assistant Section Officer towards Personal Computer Advance – Sanction Orders – Issued.

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**AGRICULTURE & COOPERATION (OP.I) DEPARTMENT**

**G.O.Rt.No.54.** **Dated:17.01.2024.**
**Read the following:-**

1. G.O.Rt.No.3462, Finance (HR-5 – TFR & A&L AND EWF ) Department, dated:08.12.2023.
2. G.O.Ms.No.167, Finance (HR.VI-A&L-TA) Department, dated:20.09.2017.
3. Application of Smt. G. Hymavathi, Assistant Section Officer, Agriculture & Cooperation Department, dated;27.07.2023.

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**O R D E R**:

In the Government Order 1st read above an amount of Rs.2,00,000/- (Rupees Two Lakh only) has been allotted towards Personal Computer Advance to the staff of Agriculture & Cooperation Department, A.P. Secretariat, during 2nd, 3rd and 4th Quarters of the Financial Year 2023-24.

2. Sanction is hereby accorded, for an advance amount of Rs.50,000/- (Rupees Fifty thousand only) to Smt. G.Hymavathi, Assistant Section Officer towards purchase of Personal Computer, for personal use, subject to the following conditions:-

i) That within one month from the date of drawal of advance, the personal computer should be purchased, failing which full amount of advance sanctioned together with the interest thereon must be refunded to the Government forthwith.

ii) That, if the actual price paid for the Personal Computer is less than the advance drawn, the balance should be refunded to the Government forthwith. They should also produce the stamped receipt in token of having purchased the computer.

iii) That the individual should execute a mortgage bond immediately after purchase in Form 13 of the APFC volume-1.

iv) That, the Personal Computer is insured against loss by damage or theft from the date of the purchase of the Personal computer, failing which, the amount of advance drawn with interest should be refunded to the Government. The insurance policy should be comprehensive in nature.

v) The principal amount should be recovered in 50 equal instalments i.e. Rs.1,000/-p.m. (Rupees One thousand only) in respect of Smt. G.Hymavathi, Assistant Section Officer. The recovery will commence from the salary of the Officers, following month from the date of the drawal of the advance and the interest @ 5.5% shall be recovered in (5) monthly instalments after recovering the Principal Amount.

vi) That, the recovery of advance should be made by compulsory deduction from the pay of the loanee and it should begin with the

**(P.T.O.)**

first pay of full month pay after the advance is drawn. The agreement bond in Form-13 of APFC Volume-II and surety bond obtained from the individuals are kept in the Department.

vii) The insurance policy should be forwarded to the Accountant General, AP, Vijayawada together with a letter in Form-15 of the A.P. Financial code volume–I addressed to the Insurance Company with whom the Personal Computer is insured notifying that the Government of A.P. are interested in the policy secured.

3. The amount sanctioned in para-2 above shall be debited to 7610 - Loans to Government Servants – M.H. 204 - Advances for purchase of Personal Computer – S.H.(12) - Advances for purchase for Personal Computer - 001 advances for purchase of Personal Computers and shall be met from the funds allotted to Agriculture & Cooperation Department, A.P. Secretariat in the reference 1st read above.

4. Necessary entries have been made in the Service Register of the Officer.

5. The Agriculture & Cooperation (OP.II/Claims) Department shall draw and credit the amount into the Officer Bank Account, through ECS and also recover the amount from Officer to this Order.

**(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)**

**GOPAL KRISHNA DWIVEDI**
**CHIEF COMMISSIONER RBKs &**
**SPECIAL CHIEF SECRETARY TO GOVERNMENT**

**To:**
Smt. G.Hymavathi, Assistant Section Officer,
Agriculture & Cooperation Department,
A.P. Secretariat, Velagapudi.
The Agriculture & Cooperation (OP.II/Claims) Department.
**Copy to:**
The Prl. Account General, A.P. Vijayawada.
The Deputy Pay & Accounts Officer, Secretariat, Branch, Velagapudi.
The Pay and Accounts Officer, Ibrahimpatnam, Vijayawada.
The Finance (HR.VI-A&L-TA) Department.
Sf/Sc.

**//FORWARDED :: BY ORDER//**

**SECTION OFFICER**